



case study

Call SF Legal When Discretion is Key

One of the leading U.S. law firms recently selected SF Legal to provide litigation support in the case of an SEC investigation involving a Fortune 500 company. This extremely sensitive case required the utmost discretion as well as fully documented chain of custody throughout, including detailed quality control of all digital media upon receipt. This type of service – and client trust – is standard practice for SF Legal. In fact, building trust and maintaining confidentiality is SF Legal's forte.

The case included 75 custodians and 88 gigabytes of native .pst files. With a tight deadline, SF Legal de-duplicated and date culled the data, provided metadata and text extraction, and delivered databases with hyperlinks to the native files to the client on a rolling basis – all to the client's absolute satisfaction. Post client review, SF Legal converted hit lists of documents to TIFF for delivery to the SEC. The client is continuing to rely on SF Legal's digital services on this case.

"We take our clients' trust very seriously, and appreciate the stress they are constantly under. That is why when they have an especially delicate case, or an extremely complicated one, they return to us for help. They know they can count on SF Legal – we have the professionalism and knowledge to help lower everyone's blood pressure."

Christian Lawrence | Managing Partner

DIGITAL FACTS

- Total data size: 88 gigabytes
- Collection from 75 custodians
- 18 gigabytes post de-duplication and date cull
- Complete chain of custody and quality control
- Hit lists converted to .TIFF and endorsed for delivery to the SEC

About San Francisco Legal

Founded in 1998, San Francisco Legal has grown rapidly to become the largest locally owned and operated legal support facility in San Francisco. With extensive experience in all aspects of litigation support, the firm assists clients at every step of the trial process. San Francisco Legal offers turnkey document solutions with a consultative, hands-on approach to customer service. To support this philosophy, the firm works to foster strong relationships with its employees, and is committed to providing its clients with the most thorough, attentive service possible – 24/7. More information about San Francisco Legal can be found at www.sanfranciscolegal.com, or by calling (415) 392-2900.